

R 1. Assessor's Parcel Number _____	R 32. Land Size (sq ft) _____
R 2. Street # _____	R 33. % Occupied _____
3. Street Dir. _____	R 34. Possession _____
R 4. Street Name _____	R 35. Sale/Lease (sale,lease, sale & lease) _____
5. Street Suffix _____	R 36. Lease Rental Per Month _____
6. Unit/Suite # _____	R 37. Lease Rental Per Sq. Ft. _____
R 7a. City _____	R 38. Lease Terms _____
R 7b. State _____	R 39. Rental Adjustment _____
R 8. County _____	R 40. Utilities (Landlord/Tenant) _____
R 9. Zip Code _____	R 41. Third Party Rights (Y/N/C) _____
R 10. Map _____	R 42. Air Conditioning (Landlord/Tenant) _____
R 11. Map XY _____	R 43. Janitor (Landlord/Tenant) _____
12. Additional Parcel # (Y/N) _____	R 44. Insurance (Landlord/Tenant) _____
R 13. Year Built _____	R 45. Methane Disclosure(Y/N) _____
R 14. Zoning _____	R 46. TI Allowance _____
R 15. List Price _____	R 47. Previous Use _____
R 16. Area _____	R 48. To Show _____
R 17. Directions (100 Chars Maximum) _____	R 49. CAP Rate _____
R 18. Building Construction _____	R 50. Annual Debt Service _____
R 19. Building Name _____	R 51. Triple Nets _____
R 20. Number of Floors Total _____	R 52. Load % _____
R 21. Number of Floors Available _____	R 53. CAM Fees _____
R 22. Number of Elevators _____	R 54. RE Taxes _____
R 23. Vacancy Reserve _____	R 55. Improvement %Taxes _____
R 24. Public Records Use Code _____	R 56. Gross Rent Multiplier _____
R 25. Minimum Available Square Footage _____	R 57. Listing Broker Advantage (Y/N) _____
R 26. Total Available Square Footage _____	R 58. Lease Rental FSG _____
R 27. Total Building Square Foot _____	R 59. Lease Rental Net _____
R 28. Floor Size Square Foot _____	R 60. Lease Rental Mod Gross _____
R 29. Listing Price Per Square Foot _____	R 61. Usable _____
R 30. Spaces per 1,000 Square Feet _____	62. Rentable _____
R 31. Cost per Space _____	R 63. Sprinklered _____
	R 64. Gross Income Actual/Projected _____

ANNUAL INCOME EXPENSES

65.	Insurance	
66.	Repairs/Maintenance	
67.	Management	
68.	Other Expenses	
R 69.	Gross Income	
70.	Landscape Expenses	
71.	Utilities	
R 72.	Annual Expenses	
R 73.	Net Pre-Tax Income	
R 74.	Net Operating Income	

REMARKS Remarks cannot reference names, phone numbers, email, website address or Lock Box Codes (500 Chars Maximum)

PRIVATE REMARKS Remarks may reference names, phone numbers, email, website addresses or Lock Box Codes. (500 Chars Maximum)

KEYWORD SEARCH			
<input type="checkbox"/> Architectural	<input type="checkbox"/> Disabled Access	<input type="checkbox"/> Lease Option	<input type="checkbox"/> Room for Pool
<input type="checkbox"/> Available Date	<input type="checkbox"/> Exchange	<input type="checkbox"/> Lender Owned	<input type="checkbox"/> Room for Tennis Court
<input type="checkbox"/> Bank Owned	<input type="checkbox"/> Fannie Mae	<input type="checkbox"/> Lockbox	<input type="checkbox"/> Sold as a Package
<input type="checkbox"/> Bankruptcy	<input type="checkbox"/> Fixer	<input type="checkbox"/> Malibu Adjacent	<input type="checkbox"/> Sold for Land Value
<input type="checkbox"/> Beach Rights	<input type="checkbox"/> Foreclosure	<input type="checkbox"/> Mobile Home	<input type="checkbox"/> Teardown
<input type="checkbox"/> Beverly Hills Adjacent	<input type="checkbox"/> Freddie Mac	<input type="checkbox"/> Motivated	<input type="checkbox"/> Tennis Court
<input type="checkbox"/> Beverlywood Adjacent	<input type="checkbox"/> Furnished	<input type="checkbox"/> Move-in	<input type="checkbox"/> Timeshare
<input type="checkbox"/> Builder/Developer	<input type="checkbox"/> Granite	<input type="checkbox"/> Needs TLC	<input type="checkbox"/> Totally Rehabbed
<input type="checkbox"/> Colisted	<input type="checkbox"/> Hancock Park Adjacent	<input type="checkbox"/> Pool	<input type="checkbox"/> Turnkey
<input type="checkbox"/> Conversion	<input type="checkbox"/> Historical	<input type="checkbox"/> Probate	<input type="checkbox"/> Unfurnished
<input type="checkbox"/> Court Approval	<input type="checkbox"/> Horse Property	<input type="checkbox"/> Remodeled	<input type="checkbox"/> Vacant
<input type="checkbox"/> Current Use Res Inc	<input type="checkbox"/> HUD Listing	<input type="checkbox"/> Renovated	<input type="checkbox"/> Yard
<input type="checkbox"/> Current Use SFR	<input type="checkbox"/> Lease and Sale	<input type="checkbox"/> REO	

R	75.	Listing Type _____ (Exclusive Right, Exclusive Agency, Open)	R	83.	Should Street # Display (Y/N) _____
R	76.	Limited Service (Y/N) _____	R	84.	Should Street Name Display (Y/N) _____
R	77.	MLS Entry Only (Y/N) _____		85.	Alternative to Street Name _____
R	78.	Load to Internet (Y/N) _____		86.	Probate (Y/N) _____
R	79.	Listing Date _____		87.	Court Approval Required (Y/N) _____
R	80.	Expiration Date _____		88.	Virtual Tour URL: _____
R	81.	Commission to Buyer's Agent (Y/N) _____	R	89.	Property Website URL: _____
R	82.	Commission to Selling Office (%/\$) _____		91.	Listing Agent Code 1 _____
				92.	Listing Agent Code 2 _____
				93.	Listing Agent Code 3 _____

Date: _____	Signature: _____
Firm: _____	

MLS Broker Member Signature Only - **No salesperson's signature unless Broker member's authorization on file with MLS**

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